



Beaumaris  
Primary School

# BEAUMARIS SCHOOL BOARD

12<sup>th</sup> August 2016

Meeting Minutes

8.00am in Biarra 2

# School Board Meeting Minutes

## 12<sup>th</sup> August 2016

**Meeting No.** 5/2016  
**Meeting Location:** Biarra 2  
**Meeting to Commence:** 8.00am

**ATTENDEES:** Paul Blomley (Chair), Jo Stephens (Principal), Bec Brand, Kathryn Blomley, Jennifer Clarke, Leah Horton, David White, Donna Davison (Executive Officer, Andy Battle,

**ABSENT:** Steven Brown, Albert Jacob, Nick Hancock, Albert Jacob, Kristy Woodyard,

1.0	Welcome and Apologies	ACTIONS
1.1	Opening and Welcome <ul style="list-style-type: none"> <li>The meeting was opened by Paul Blomley at 8.00am.</li> </ul>	
1.2	Apologies:	<ul style="list-style-type: none"> <li>Nick Hancock</li> <li>Steven Brown</li> <li>Kristy Woodyard</li> </ul>
2.0	Disclosure of Interest	
2.1		“No declarations of conflicts of interest in regards to any items on the agenda were made verbally or received in writing.”
3.0	Minutes of Previous Meeting	
3.1	Paul presented to the Board the minutes of the March 2016 meeting for approval.	<ul style="list-style-type: none"> <li>0 Abstentions</li> <li>Endorsed by 8</li> </ul>
3.2	<b>Actions arising from previous meeting:</b>	<ul style="list-style-type: none"> <li>Andy Battle to contact Nick Hancock in regard to the Policies and Procedures. Code of conduct to be updated first.</li> <li>Student council to organise MANNA collection in week 7. This will be announced at assembly. Our meal we will be collecting for will be Streetgetti (Spag Bog).</li> </ul>
4.0	Priority Item	
4.1	Business Plan (Jo Stephens)	<p>The Business Plan is now ready for publication (copy attached)</p> <p><b><u>Priority 1</u></b></p> <ul style="list-style-type: none"> <li><u>Visual examples:</u> Jo chatted to our year 6 students about what it meant to be a student at Beaumaris. Quotes are within the plan attached.</li> <li><u>Values:</u> These are linked to the Department.</li> <li><u>Target Audience:</u> Concern was raised as to whether the general public would understand these phrases. Maybe a change of some key words is needed, in particular the last two phrases, “Committed to ethical and distributed management practices” and “Approachable, collegiate and supportive.”.</li> <li><u>Priorities:</u> Are unchanged. Aligned to the strategic plan.</li> </ul> <p>These Strategies will drive our business for the next 3 years, and the review timeline is aligned to the School Board</p> <p>As per our IPS Review, our EADL and Gifted and Talented children have been a focus in this Plan.</p> <p><b><u>Priority 2:</u></b></p> <ul style="list-style-type: none"> <li>We are building digital technology in school. Our Wet areas will be changing to incorporate this, including different hardware. K-2 will incorporate the STEM process (Science, Technology, Engineering and Maths. This is the first generation to be born into this form of technology.</li> <li>Nicole West ran a voluntary icafe for teacher’s session in a Year 3 classroom. This was received with Enthusiasm.</li> <li>David White enquired about using Connect. The school is currently looking at Seasaw, with our Kindy teachers currently</li> </ul>

		trailing it.
		<p><b>Priority 3:</b></p> <ul style="list-style-type: none"> <li>Development of the board, communication, already discussed at previous meetings</li> </ul> <p><b>Priority 4:</b></p> <ul style="list-style-type: none"> <li>Wellbeing of staff and students with whole school approaches. Discussed at previous meetings.</li> </ul> <p>Compliance: Business Plan voted by Board: Unanimous</p>
4.2	Mission/Purpose Statements	<p>As per attached, Year 6 students voted on the new School Moto “Learn together, Grow together, Achieve Together” Endorsed by School Board : Unanimous vote</p> <p>Purpose Statement: From 3 options the Board voted for: “We are committed to providing for our students a strong, holistic foundation for relevant learning, living and thinking the 21<sup>st</sup> Century. Endorsed by School Board: Unanimous vote</p>
4.3	Policies and Procedures Committee	Andy to make contact with Nick. Terms of reference to be worked on first. Donna to email.
4.4	Communication Committee	A review has been done of our current communications and types. Committee to meet again to finalise System and procedure with an emphasis on linking back to the website, publishing student success stories, Awards and Merits.
<b>A</b>	<b>Correspondence Inward/Outward</b>	
5.1	Inward:	Nil
<b>6.0</b>	<b>Reports and Operational Matters</b>	
6.1	Principal Report:	<ul style="list-style-type: none"> <li>Music Society will be holding a concert at the Crown on the 27<sup>th</sup> August. Tickets are available to any Board Member that would like to go.</li> <li>On the 9<sup>th</sup> November, 12 principals will be coming to the school to help us do a review/observation process on some of our reading programs. This will contribute to our 2019 IPS Review and provide feedback to the Board about how well our programs are going.</li> <li>Professional Development Days Term 3 &amp; 4 - Term 3 staff will be going to Rottnest. The school will be closed. - Term 4, 27<sup>th</sup> &amp; 28<sup>th</sup> we have two consecutive days , on one of these days the School Board will be invited to join the staff for morning tea as a meet and greet.</li> <li>NAPLAN online. Between now and the end of year we will be running a timed writing process. Rob Edwards to do presentation at the next Board Meeting. Children will have an option to use keyboard or to write.</li> <li>Kindy Brochure: This has been distributed in a letterbox drop to the community. Hopefully this will have an impact on enrolments.</li> <li>New Sign: Has received good feedback</li> </ul>

6.2	Financial Reports	Report presented (copy attached) <ul style="list-style-type: none"> <li>• Take bank balance off report.</li> <li>• Show previous year collection rate for contribution and charges as a comparison.</li> </ul>
<b>7.0</b>	<b>Other Business</b>	
	Defibrillator:  Naplan:	<ul style="list-style-type: none"> <li>• This is to be put on the next P &amp; C Meeting agenda to fund and train.</li> <li>• Haven't received reports yet.</li> </ul>
<b>8.0</b>	<b>Next Meeting</b>	
	Meeting number 6/2016 is scheduled for 9 <sup>th</sup> Sept 2016 in Biarra 2 at 8am	Proposed agenda items for next meeting: <ul style="list-style-type: none"> <li>• Naplan</li> </ul>
<b>9.0</b>	<b>Meeting close</b>	
	The meeting was closed at 9.05am.	

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SIGNED (A/C CHAIR)

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DATE