



Beaumaris
Primary School

BEAUMARIS SCHOOL BOARD

20th May 2016

Meeting Minutes

8.00am in Biarra 2

School Board Meeting Minutes

20th May 2016

Meeting No. 3/2016
Meeting Location: Biarra 2
Meeting to Commence: 8.00am

ATTENDEES: Paul Blomley (Chair), Jo Stephens (Principal), Kathryn Blomley, Jennifer Clarke, Leah Horton, David White, Nick Hancock, Steve Brown, Donna Davison (Executive Officer).

ABSENT: Albert Jacob, Elin Gray, Rebekah Brand, Andy Battle, Kristy Woodyard

1.0	Welcome and Apologies	ACTIONS
1.1	Opening and Welcome <ul style="list-style-type: none"> • The meeting was opened by Paul Blomley at 8.00am. 	
1.2	Apologies: <ul style="list-style-type: none"> • 	<ul style="list-style-type: none"> • Andy Battle • Albert Jacob • Kristy Woodyard
2.0	Disclosure of Interest	
2.1		“No declarations of conflicts of interest in regards to any items on the agenda were made verbally or received in writing.”
3.0	Minutes of Previous Meeting	
3.1	Paul presented to the Board the minutes of the March 2016 meeting for approval.	<ul style="list-style-type: none"> • 2 Abstentions • Endorsed by remaining 6.
3.2	Actions arising from previous meeting:	<ul style="list-style-type: none"> • Vision/Mission Statement: Needs to be presented to staff for consideration. • School Board Survey: Results will be available at next Board Meeting on the 17th July 2016. • Policies and Procedures: Andy absent. • No Manna updates as yet. • Naplan Development: Central office will be visiting next week to check our network.
4.0	Priority Item	
4.1	Vanessa Blythe	Vanessa has been appointed elsewhere so has resigned from the School Board. It was decided Vanessa would not be replaced as we already have a strong teacher representation.
4.2	DES Review	Formal Report now available. No feedback received.
4.3	Business Plan Update	Two areas of the Business Plan were reviewed and discussed today: <ol style="list-style-type: none"> 1. Success for all Students 2. Excellence in Teaching and Leadership Targets are in blue, Milestones in black. The targets were approved at the last Board Meeting in 2015 Comments/Feedback: <ul style="list-style-type: none"> • It was asked what the meaning of 0.3 was. Jo explained this was a progress point being a scaling system. 0.3 and above being adequate. • On Entry meaning Pre-primary. • Glossary to be added to the back of the document with meanings to assist the community to understand the jargon better. • Naplan Year 3 and Year 5

4.4	Principal Report	<ul style="list-style-type: none"> On-Entry: General discussion on being able the management of on-entry assessments. Kids that haven't attended Kindy or have come from overseas, special permission is sought for these kids to sit the test. EALD (English as Additional Language) Students can be very quiet until confident to speak. On-Entry assessments not continued unless students deemed to be at risk. Jo has a responsibility to ensure Teachers are proficient. Jen reiterated the Staff Performance Management to be a positive experience No2, Priority 2: Building Wellbeing of Staff is one of our main priorities through welling initiatives. Jo will be conducted some research through Murdoch University based on information received from staff. Leah asked what strategies are in place for teachers not performing. If this occurs the Principal is to act on the Employee Policy, supply support, coaching and a performance improvement plan. The standards of teaching are clearly articulated. <p>Annual report is now online and on our school website. A hard copy was handed out to all Board Members present. This document is a requirement of the Department.</p> <ul style="list-style-type: none"> Accepted by Board – Unanimous vote <p>Proposed Kindergarten Progress Profile: A new proposed Kindergarten Progress Profile was presented to the Board, this runs in line with the Kindy and curriculum guidelines in 5 areas. This is moving from the pretty pictures to more pacific literature and numeracy skills.</p> <ul style="list-style-type: none"> Accepted by the Board – Unanimous vote
4.5	Financial Report	<p>Donna Davison presented the current Financial Report (copy attached)</p> <p>The Funding Agreement for School 2016 was also presented for review.</p> <ul style="list-style-type: none"> Accepted by the Board – Unanimous vote
A	Correspondence Inward/Outward	
5.1	Inward:	Nil
6.0	Reports and Operational Matters	
6.1	Principal Report:	
6.2	Financial Reports	Financial Report Attached
7.0	Other Business	
8.0	Next Meeting	
	Meeting number 4/2016 is scheduled for 17 th June 2016 in Biarra 2 at 8am	<p>Proposed agenda items for next meeting:</p> <ul style="list-style-type: none"> Mission/Vision Statements School Board Survey
9.0	Meeting close	

	The meeting was closed at 9.30am	
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SIGNED (A/C CHAIR)

DATE