



Meeting Opened 6.45pm

with a special welcome by the Acting Principal (Rob Edwards) to the 2009 Student Councillors:

STUDENT COUNCIL			
Chloe Hobson (Pres)	Charlie Woods (Treasurer)	Natasha Burgess (Events)	Jack Skillen (Promotions)
Kalum Bramley (Vice Pres)	Mollie Coles (Secretary)	Oliver Taylor (Events)	Joshua Briggs (Promotions)

who introduced themselves and presented their specific role and responsibilities

Welcome: Ann-Marie Donoghue (as President) and Quorum declared
Attendance: as per the Attendance Book (29 in total)
Apologies: as per the Attendance Book (1)

Review by the President of the **Minutes of the Meeting dated 1st December 2008** followed by Acceptance:

Proposed by: Ann-Marie O'Donoghue Seconded by: Tammy Fahey

Business Arising from the Minutes:

- Sue Blackman nominated as Canteen Convenor.
Proposed by: Ann-Marie O'Donoghue Seconded by: Yvonne Pree
- \$5K IT Commitment to school to be discussed within the 2009 Budget Meeting of the Executive Committee.
- Andy Johnson (VP) to contact the City of Joondalup regarding the continuance of the security school patrol.
- Sun Smart Presentation will take place prior to the next P&C Meeting in March. Andy Johnson will arrange with the school, a room any equipment required along with a notice in the school newsletter.
- Bunnings sausage sizzle fundraiser to be discussed at the 2009 Budget Meeting of the Executive Committee.

Correspondence In/Out:

Correspondence In: circulated around the attendees with any article of interest marked as such. Disco correspondence noted by Jonelle.

Correspondence Out: None

Approvals required: None

President's Report [Ann-Marie O'Donoghue]:

Being the first Meeting of the new school year Ann-Marie introduced the new P&C Committee. She acknowledged Fran Doyle's recent Community Volunteer "In recognition of outstanding service to school" Award and thanked her on behalf of all Parents for her numerous years of help and commitment to the school and P&C.

She re-iterated the P&C's commitment to the Canteen both in provision of the service and financially. There is currently a small level of financial support required from the P&C. In addition Anna Prosper has agreed to continue in the role of Canteen Manager on a full-time basis.

Jonelle Kelly was also proposed as Assistant Treasurer. Accepted by: Yvonne Pree Seconded by: Fran Doyle.

Treasurer Report & Financial Projection 2009 [Carl Esterhuysen]:

Carl presented the Report which in addition to the ongoing \$10K General Reserve Fund, revealed available funds of circa \$8K. He advised that the Canteen takings for the last 3 months of trading were up 24% with average weekly takings of circa \$2.5K.

Full Report/Breakdown as per Appendix I

The Financial Projection for 2009 was discussed at the Executive Meeting that followed in conjunction with proposed fundraising activities required for 2009 to meet the School Budget Request (see Principal's Report).

Principal's Report & any associated Reports [Rob Edwards]:

The full report is as per Appendix II, with points of note as follows:

- Welcome to all new families & staff with smooth start to the new school year. Again multi aged school classes evident aligned to the Curriculum Framework.
- There is a number of new staff joining the school along with the return of some 'old' faces. The Parent Information Evenings taking place this week will provide an opportunity for all Parents to meet their child's Teacher.
- The school start and closing times were re-iterated, along with sensible parking, the no dog rule and that the Easter Fair will be held on the 31st March and organised by the Student Council.
- School Budget Request for 2009 from the P&C iso \$16,800 with the School contributing \$52K towards the projects. Projects included IT, PE equipment, annual book prizes and a shed for the Kindy area.

SCHOOL BUDGET REQUEST FOR 2009:

ITEMS	STATUS	BUDGET	SCHOOL/Other
IT Replacement: (end of Year)	Ongoing annual support to maintain resources	\$5,000	\$5,000 P&C (\$40,000 – School acquisition/replacement)
PE Equipment:	P&C Support as in past	\$1,300	\$1,300 P&C – School \$5,000
Awards; Book Prizes	Ongoing partnership	\$1,500	\$1,500 – School \$7,000
Facilities	New Shed	\$5,000	\$5,000 P&C

Rob also thanked the P&C for their efforts last year and that the school is looking forward to working with the P&C again in 2009.

Facilities & Services Report [Steve Offer]:

The Report consisted of the following:

- The proposal contained within the School Budget Request for 2009 the provision of a substantial shed for the Kindy area and this was discussed in depth. Steve quoted a cost of circa \$5.3K. There are a number of health and safety issues with the current storage and as approvals are required from both Planning and the City of Joondalup, Steve asked that this be approved in order that he may start the process. The shed must be provided by an accredited company and the proposal was that the order be made via Outdoor World in Joondalup. This will provide a concrete floored colourbond shed of 3m x 4m. There was general agreement by attendees that this should be agreed and that the proposal is ratified at the Executive Meeting which followed. It was also agreed that the grass covering the area be re-used with Parent helpers required to carry out the work. Shelving is also required with the possibility of the school covering this cost. In addition if there was an increase in the proposed cost of \$5.3K, again the school may be in a position to fund the increase.
- With P&C confirmed support it was agreed to hold a Busy Bee Saturday on 4th April. Steve had a number of tasks both outside and in the library to be done and Kelly Rinaldi advised she may be able to help with sourcing the skilled labour required.

Report Accepted and Proposed: Ann-Marie O'Donoghue

Seconded: Fran Doyle

School Council Report [Rob Edwards]:

Rob advised that their first meeting had not been held as yet and as a result there was nothing to Report.

Canteen Report [Sue Blakeman]:

Full Report available in paper format. Sue Blakeman as the Canteen Coordinator presented the Report on behalf of Anna Prosper the Canteen Manager. The issue of the Invoice for the repair of the slushy machine at \$1700 following the break-in late last year was discussed in depth. The slushy machine is not owned by the P&C nor the school and in the absence of a contract between the owners and the P&C or Insurance, Carl agreed to take the issue forward to resolve. The general agreement was that the P&C should not be paying for repairs on a machine they did not own and that the invoice should be met by the owners insurance. In addition Carl will look into getting insurance for the canteen equipment that is owned by the P&C. Rob confirmed that the actual building and the equipment owned by the school is covered through the schools insurance. The P&C don't have insurance covering property owned as in the past it had operated a cost v benefit policy and held a \$10K reserve to cover repairs of such equipment.

In addition the 2nd slushy machine is not working. Sue confirmed that the slushy machines were an income earner for the canteen.

Anna is also concerned at the amount of money the younger children are spending at the Canteen, and while this is a Parent issue, Anna suggested that the Yr.1 Teachers speak to the children about sensible spending habits at the Canteen. Sue Murphy confirmed that this was done and it was suggested that Anna ask for a note to be put in the next Newsletter.

Rob/Steve agreed to look into providing access to the Canteen at weekends for Anna to put fruit purchased at the weekend Markets in the fridge. The revised menu was also accepted by the attendees, with the Canteen Policy item taken forward to the Executive Meeting.

The issue of the missing red scissors will be addressed by the Disco Queens.

Security Access accepted and proposed: Fran Doyle

seconded: Megan Keirle

Report accepted and proposed: Maree Eve

seconded: Tammy Fahey

Revised Menu accepted and proposed by: Fran Doyle

seconded: Carl Esterhuysen

Uniform Shop [Michelle Wright]:

Michelle advised the new opening time of Monday 1-2.30pm is in place with a significant number of orders now being seen through the P&C box. If Parents required their children to try on the uniform for sizing e.g. new families etc, she was also happy to open up to meet that need. The summer dresses were discussed as following a change of supplier they will not be available until the end of February. Some Parents mentioned that it only left a few weeks for the girls to wear them before the end of Term. Michelle said she had rang all those who had ordered dresses to advise the delay and had chosen to move away from the original supplier because she felt they were expensive and the quality inconsistent. She mentioned Centrelink may also assist Parents with the cost of school uniforms.

Due to cost it was agreed to stop the iron on logos. The cost price is \$3 and the current selling price is \$2.60. Passing on the increase was considered to make them too expensive. Motion proposed by: Kathy Williams Seconded by: Di Hitchins

It was also suggested that the Fraction sports tops should have the fraction name embroidered but this may be expensive.

Michelle brought along proposed samples of the school jacket and proposed cap from the proposed new uniform supplier and advised that a full range would be available at the next meeting. The supplier has been in business a year and is known to Michelle. By moving to the new supplier significant savings could be made. Mention was made of the quality and that the P&C would wish to see the full range before making any firm decision. Any changes also require approval via the School Council.

Fundraising Report

Fete Committee [Yvonne Pree]

The confirmed date is Saturday 21st November between 11am-3pm with a note to Parents in course. The note will include what is required to be brought to school during Terms 1-3 along with a request for helpers. Ann-Marie advised that the offer of a cupboard for storage was still available and that perhaps we could give consideration to offering local businesses the opportunity to sponsor stalls e.g. the Bouncy Castle.

It was agreed to provide Yvonne with \$500 for float which Carl will arrange.

Disco [Jonelle Kelly] Appendix III

The Disco took place on Friday 13th February with a Profit of circa \$3K.

Jonelle confirmed the Disco was a success with an excellent DJ, enthusiastic children and plenty of helpers (both new and old faces). In addition to the usual BBQ, soft drinks and games, face painting was a new activity that had gone down well. The only down side was that they did struggle to get helpers to put up and take down the security fencing. This is to provide a safe environment for the children. A special thanks was made to Mr Guille for all his hard work over the years and it was agreed that the P&C would show their appreciation by the purchase of a gift. The Disco Queens will arrange.

Reports accepted and proposed: Sue Murphy Seconded: Maree Eve

Parent Class Representative Report [Diane Ingram]:

Diane advised that most of the Classes now had at least one Representative and that hopefully the Teachers at the Parent Information Evenings will help fill any remaining spaces. All Reps would be taking the opportunity of introducing themselves on the night and gathering the contact details. Thereafter, most would hold a morning coffee or similar, as a means to get to know the Parents better. The Parent Class Coordinators going forward would be Bernie Yeo/Bev Brown for the Junior School (Kindy-Yr3), with Jane Jennings taking on the Senior School (Yr4-7) role.

A meeting of the Reps would take place over the next week or so with a separate one for the Kindy Reps.

Report accepted and proposed: Ann-Marie O'Donoghue Seconded: Sue Murphy.

General Business arising from the Reports

Membership [Diane Ingram]

The annual Membership List was distributed to those who wished to join the P&C providing them with voting rights @ \$1 p.a. The resultant membership is 27

Book Sale [Bernie Yeo]

Initially it was thought that the Book Sale could be part of the Easter Fair, however the Fair is run by the Student Council not the P&C. Agreed Bernie would liaise with the other Mums who were willing to run this fundraiser and come up with suggestions for the structure and date at the next Meeting, with the possibility of running it during National Book Week.

Seat belts on buses used for outings

This is an ongoing P&C concern with Rob advising again that the school did try to use buses fitted with seatbelts at all times however they were in short supply and had on occasion to take what arrived at the school.

School Parking

Concerns were expressed about the speed Parents are driving at along with the lack of parking facilities on Santiago Road. Cars are parked on the pavement leaving no space for the children to walk. It was requested that a Kiss n Ride facility be created to ensure safety of the children. It was agreed that this was an item for the next Parking Committee Meeting, however no-one was sure when that would be nor who was on the Committee/the Chair.

Split Classes

This is school policy and any Parent wishing to discuss Split Classes should make an appointment with the Principal via the Office.

Suggested Spend [Tammy Fahey]

Tammy suggested that the P&C consider funding sunshades for the outdoor areas. It was agreed to look into this.

Woolridges School Book Orders

A number of attendees mentioned that they had ordered the full suite of books/equipment from Woolridges only to receive back from the Teacher during the last week of the year items not used/can be re-used – e.g. chair bags. Rob agreed to take this forward in order that next year only items actually required are bought.

With no further items for discussion the meeting was closed at 8.35pm.

Next P&C Meeting 16th March 2009 @ 7pm, with the SunSmart presentation in the library preceding this.

Appendices

Appendix I – Treasurer Report

Beaumaris Primary School Treasurer Report

16 February 2009

As illustrated below available funds amount to \$8,201

15February 2009	\$	\$
Total cash on hand		47,515
Less Creditors:		
Payroll	5,800	
Uniforms	13,514	
Canteen **	7,000	26,314
Less General Account Reserve		10,000
Less P&C Account Reserve		3,000
Available funds (shortfall)		8,201
Add Financial Projection for 2009		See appendix II

**** Canteen Income**

For the period 1November 2008 to 13February 2009 (9 school weeks) canteen takings amounted to \$21,182. This represents an average. \$2,353 p.w. which is 24% above last year's average of \$1,900 p.w. As mentioned in the Dec08 meeting the canteen's financial position will be closely monitored this year.

Appendix II Principal's Report



BEUMARIS PRIMARY SCHOOL PRINCIPAL REPORT 16th February 2009

WELCOME:

Special welcome to our 2009 Student Councillors. We wish them all the best and look forward to working together over the coming year.

STUDENT COUNCIL			
Chloe Hobson (Pres)	Charlie Woods (Treasurer)	Natasha Burgess (Events)	Jack Skillen (Promotions)
Kalum Bramley (Vice Pres)	Mollie Coles (Secretary)	Oliver Taylor (Events)	Joshua Briggs (Promotions)

GENERAL SCHOOL ISSUES:

Commencement of 2009:

Welcome to all new families and staff! We have had a very a smooth start to the new year, thanks to all staff and students. Despite decreased numbers, our current school structure should remain as is. Mr Misich's absence should be short term and we look forward to him making a speedy recovery.

Again, all Sub Schools (Junior, Middle & Senior) are comprised of multi aged groupings, aligned to the legislated Curriculum Framework. The structures are consistent with long term planning and vision for the school:-

"To be the leader in excellence, embracing change and shaping the future."

Appointed Staff:

We also welcome new staff to our school: Jenny Bonney PP1, Karin Janse and Kristie Lawrie PP2, Linda Fearnall on Wednesday - Friday for TA10, Sarah Vanalopulous TA23, Chris Sargent Thursday/Friday TA22, Carrie Jarman TA11.

Executive Team:

Principal: Tony Misich

Deputies: Stephen Offer (*Facilities & Services*); Rob Edwards (*Curriculum Services*); Paul Storey (*Student Services*)

Registrar: Rhonda Williams

Sub School Heads:

Donna Parsons (*Senior*); Tony Silvio (*Middle*) and Danielle Thompson (*Junior*), with Tarryn Stewart leading up the Year 3 Team.

Classroom Teachers:

Kindy 1:	Janet Gillespie	TA22 (1/2):	Sarah Vanalopulous
Kindy 2:	Chantal Lemmer	TA20 (3):	Malcolm Rathjen
Pre-Primary 1:	Jenny Bonney / Suzanne Swan (<i>Fridays</i>)	TA5 (4/5):	Rose Simpson
Pre-Primary 2:	Karin Janse / Kristie Lwrie (<i>Fridays</i>)	TA6 (4/5):	Chris Greeshaw / Allison Stobie (<i>Mondays</i>)
EC1 (P/1):	Margaret Elkington / Linda Harper (<i>Fri</i>)	TA7 (4/5):	Maria MacNeil
EC2 (P/1):	Susan Murphy / Allison Stobie (<i>Fridays</i>)	TA8 (4/5):	Louise Wallman
TA1 (1/2):	Fiona Quick	TA13 (4/5):	Tony Silvio
TA3 (1/2):	Danielle Thompson	TA21 (4/5):	Jo Roussel/Melissa Brierley
TA4 (1/2):	Tanya Edgar	TA14 (4/5):	Leanne Kelleher
TA9 (1/2):	Gayle Hepburn	TA15 (6/7):	Kerry Skillen
TA10 (1/2):	Moira King / Linda Fearnall	TA16 (6/7):	Yvonne O'Neill
TA22 (3):	Leigh Hosken / Chris Sargent	TA17 (6/7):	Donna Parsons
TA11 (3/4):	Maree Page / Carrie Jarman (<i>Mondays</i>)	TA18 (6/7):	Mike Guile
TA12 (3):	Tarryn Stewart	TA19 (6/7):	Jill Nairn/Elaine Franklin

Parent Information Night:

Parents are invited to our annual Information Nights next week.

Junior Sub School (P/1/2/3) - Wednesday 18th February (6:00 – 7:00pm)

Middle Sub School (4/5) - Thursday 19th February (6:00 – 7:00pm)

Senior Sub School (6/7) - Tuesday 19th February (7:00 – 8:00pm)

These sessions are informal and a chance to share Sub School and classroom operations and focus areas. Parents wishing more formal meetings with their child's teacher are encouraged to arrange a suitable time with the teacher. We hope to see you all next week.

School Times:

Just a reminder our school times are:

8:30am – 2:45pm – Monday, Tuesday, Thursday and Friday; 8:30am to **2:30pm** – Wednesday early closure
Adequate supervision cannot be assured outside these hours. We urge parents not to send children to school prior to 8:00am. Sports equipment and the like are not to be used outside these hours.

Welcome Barbeque:

Each year we invite new families, either new in 2009 or in the latter part of 2008, to a 'Welcome Sausage Sizzle'. All families will receive an invitation for **Wednesday 25th February**, commencing at 6:00pm, near the undercover area. The P&C will provide food and light refreshments. Families are welcome to bring other refreshments. We hope to see many new faces on the evening.

School parking:

We urge all parents to please use common sense and observe road safety rules when dropping off or picking up students. Dangerous practices of double parking, failing to observe signs, charging for spaces and ignoring the safety of the school community puts everyone at risk. Please be patient and help us provide a safe environment for the whole school community.

Dogs on Premises:

Please note school policy requires parents to refrain from bringing dogs onto school premises. Some children become frightened and it is a safety issue. I thank you for your understanding.

CAN YOU SPARE SOME TIME TO HELP OUR STUDENTS? (Parents/Grandparents; Neighbours Or Interested Friends)

We are again this year running our two volunteer programs **BWELL** and **SUPPORT A READER**. The programs are very easy to follow and short training sessions will be held for both. Forms to offer assistance accompany this newsletter or come to the office for further information. We will be extremely grateful for any assistance that can be given. Please contact Mr Paul Storey, Deputy Principal – Student Services for further information.

EASTER FAIR

As Easter is early this year, so is our Easter Fair! For those new to the school, it is a great fun event organised by our new Student Councillors, as part of their school project fund raising activities over the years. Classrooms run stalls, activities and competitions. It is a great family event as mums, dads, relatives and friends are invited to attend. This year's Easter Fair is Tuesday 31st March, between 11:00am and 12:15pm. We hope to see you all there!

SCHOOL BUDGET REQUEST FOR 2008:

ITEMS	STATUS	BUDGET	SCHOOL/Other
IT Replacement: (end of Year)	Ongoing annual support to maintain resources	\$5,000	\$5,000 P&C (\$40,000 – School acquisition/replacement)
PE Equipment:	P&C Support as in past	\$1,300	\$1,300 P&C – School \$5,000
Awards; Book Prizes	Ongoing partnership	\$1,500	\$1,500 – School \$7,000
Facilities	New Shed	\$5,000	\$5,000 P&C

The school wishes to express enormous thanks for the P&C's contribution over 2008, without the contributions of the P&C this school would not have the facilities and services that make this school such a magical place.

Rob Edwards (Acting Principal)

Appendix III

DISCO REPORT

TERM 1 – 13TH FEBRUARY 2009

THEME : BLACK FRIDAY

Attendance at the disco was enthusiastic, especially considering that it was held so early in the term due to the fact that available dates with the DJ are limited, even though we booked him for all 2009 discos in Term 3 last year.

Jamie (DJ) did an excellent job once again, keeping the kids suitably entertained with music and games. Many thanks to all the mums who participated in the games.

We had plenty of helpers for both discos which makes our job easier and helps the night to run smoothly. We see the same faces helping at every disco and it is nice that these parents find the time to support their children and the school.

Special thanks once again to Mr Guile who attended the Senior disco and stayed to help us clean up and lock up. He has done this for all 6 discos that I have been involved with so perhaps it would be nice for the P&C to formally show appreciation of his efforts.

We sold the usual array of cool drinks, lollies, slushies and glow lanyards with great success. Especially the slushie machine which was all sold out by about 8.30pm.

The BBQ was also very popular thanks to our gourmet chef/president!. The kids seem to make use of the outdoor BBQ area although they can't quite resist drawing on the tables...but Anne-Marie sorted them out.

This disco we provided face painting for the kids thanks to Mally Pratt and Linda Pettitt which seemed very popular especially given the theme!

The security fencing is proving to be very useful at keeping the kids both in and out. Thanks once more to Steve for donating the use of this fencing for free. Perhaps we should offer to advertise in the newsletter for free for him if this is not already done.

Final figures on the profit will need to be determined by Carl but I think we managed to raise in the order of \$3000.

Regards
Disco Committee

Jonelle Kelly, Sharon Ray, Sue Blakeman and Mally Pratt.